

NEIGHBOURHOOD PLAN
STEERING GROUP MEETING
held at Hilton Village Hall on
Monday 9 October 2017
at 7.30 pm

Minutes of Meeting

Attendees: Amy Plenderleith
Russell Pollard
Charles Cuddington
Margaret Cuddington
Peter Williams
Jon Topham
Simon Brundish
Sir Henry Every and Miles Nesbitt of Egginton Parish Council
Two members of the public

1. Apologies: Jon Watson
2. Declaration of Members interest - None
3. Public Speaking
Explanation of our last meeting to the visitors from Egginton.
4. Ratification of
 - 4.1 Election of Amy Plenderleith as Chairman - Passed
 - 4.2 Previous election of officers of the Steering Group - Passed
 - 4.3 Previous decisions made and minuted at the meetings of
14 August 2017 and 14 September 2017. - Passed

5.1 Outstanding actions from last meeting:

Sir Henry Every and Miles Nesbitt of Egginton Parish Council were introduced to the meeting as interested parties in the aims of the Steering Group.

They explained that they had been looking at preparing a Neighbourhood

Plan for some time, or perhaps a Community Plan as prepared by Church Broughton. Egginton do have different problems to Hilton. They have a flood bank around the village, which is a restriction for future planning. Housing development is more likely to be in-fill. They are wondering if the Neighbour Development Plan process would help them. However, they made the point that it is always the same small cadre of people who volunteer for Village activities. The full NDP process may be too demanding on their time.

It was discussed that Marston would be included in the Hilton Neighbourhood Plan especially now that much of its properties and land are up for sale. It needs to keep its village like structure.

Both Rolleston and Repton have produced their Neighbourhood Plans (copies of which are available on their websites).

- Sir Henry suggested exchange of information of elements which impacted on both communities e.g. the Hilton Road, Etwall, Egginton Junction – which is very dangerous and badly signed, increase in transport, which is a joint problem.

We said our timescale for completion is two years.

They asked if will we be using Consultants and what are the costs? We stated that we would use them as we require them. Total costs can be defrayed through the use of grants that are available.

Sir Henry is contacting Ian Hay.

Formal communication between HNPSG and Egginton will be via Peter Woolrich, clerk to Egginton Parish Council.

- 5.2 Charles and Russell met with Ewan, chair of Repton Steering Group. Discussed structure of plan – keep it concise. Vision, policy and objectives. Branding for flyers, etc. The most important lesson was for an overall plan and to keep evidence of every event and decision.

Landscape architect at appropriate stage.

Russell submitted a Master Program that captured the important tasks in the early stages. The meeting accepted the plan.

It was agreed that Repton and Rolleston would be asked for copies of their questionnaires.

- 6.
- a. launch meeting – invitees (who are the stakeholders and where are they?)
 - b. communications required through all media i.e. social media, on-line, leaflets, Dove Valley news.
 - c. people will be needed to help i.e. leafleting

7. The role of Working Groups was explained. They will co-opt members of the public as necessary and report back to the HNPSG.

It was agreed that we need three working groups to kick off the activities necessary for the launch meeting.

Working Group 1. Communications. Steering Group members: Margaret, Russell and Jon Watson

Working Group 2. Stakeholders: Steering Group members: Peter, Simon and Amy

Working Group 3. Vision Statement: Steering Group members: Jon Topham and Charles

8. Trent Valley Landscape Partnership -it was agreed that this probably something the HNPSG should be involved with, but it is too early and will be revisited later.
9. Launch meeting date – January 2018.

The meeting closed at 9pm.

The next meeting will be at 7.30pm on Monday 13th November at Hilton Village Hall.

All future meetings will be on the second Monday of every month, commencing 13 November 2017, and will be held at the Village Hall.